



# Board of County Commissioners Agenda Request

2V

Agenda Item #

**Requested Meeting Date:** July 13, 2021

**Title of Item:** AutoCAD license renewal Surveying/GIS

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Rich Courtemanche		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Rich Courtemanche, Land Commissioner		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b> <p>The Surveyor/GIS division of the land department's AutoCAD Civil 3D computer licenses are up for renewal.</p> <p>The County Surveyor would like to obtain a 3-year subscription so that we can save \$1,900 over the fixed 3-year term based on current costs for an annual license. Note: annual subscriptions have had yearly annual increases. There would be a realized \$1,933.38 savings over 3-years even which justifies the cost even without factoring in annual subscription increases.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Continue with annual costs of \$6,459.21 (2021) and forfeit fixed costs and savings over the next three years.		
<b>Recommended Action/Motion:</b> Approve 3-year subscription		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 17,444.25 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Annual subscription is a budgeted expense. Upfront cost will exceed budgeted amounts but will save over 3-years Invoice to be paid from the surveyor/GIS account (Forest Development/Con-Con funds; non levy)		

Legally binding agreements must have County Attorney approval prior to submission.



A TECH DATA COMPANY

# Price Quotation

Quote: 4961908  
Reference: 1609667  
Date: 06/22/2021  
Expires: 07/28/2021

To: Randy Quale  
Aitkin County (MN)  
Aitkin County Courthouse  
209 2nd Street NW Room #204  
Aitkin, MN 56431

From: Calvin Hardy  
DLT Solutions, LLC  
2411 Dulles Corner Park  
Suite 800  
Herndon, VA 20171

Phone: (218) 927-7326  
Fax: (218) 927-7324  
Email: randy.quale@co.aitkin.mn.us

Phone: (703) 773-1181  
Fax: (703) 773-1181  
Email: calvin.hardy@dlt.com

#	DLT Part No	MFG Part No	Contract	Qty	Unit Price	Ext Price
1	9701-1001915	23711-002706-L999	OM	3	\$5,814.75	\$17,444.25
Civil 3D Government Single-user 3-Year Subscription Renewal						
PoP: 8/1/2021 through 7/31/2024						

Total \$17,444.25

Contract Number: OPEN MARKET  
DUNS #: 78-646-8199  
Federal ID #: 54-1599882  
CAGE Code: 0S0H9  
FOB: Destination  
Terms: Net 30 (On Approved Credit)  
DLT accepts VISA/MC/AMEX

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**PLEASE REMIT  
PAYMENT TO:**

ACH: DLT Solutions, LLC  
Bank of America  
ABA # 111000012  
Acct # 4451063799

**-OR-**

Mail: DLT Solutions, LLC  
P.O. Box 743359  
Atlanta, GA 30374-3359

Customer orders subject to applicable sales tax.



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Quote: 4961908  
Reference: 1608775  
Date: 06/22/2021  
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Aitkin County (MN)  
Aitkin County Courthouse  
209 2nd Street NW Room #204  
Aitkin, MN 56431

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Phone: (703) 773-1181  
Fax: (703) 773-1181  
Email: calvin.hardy@dlt.com

#	DLT Part No	MFG Part No	Contract	Qty	Unit Price	Ext Price
1	9701-1001913	23711-009012-L940	OM	3	\$2,153.07	\$6,459.21
Civil 3D Government Single-user Annual Subscription Renewal						
PoP: 8/1/2021 through 7/31/2022						

Total \$6,459.21

Contract Number: OPEN MARKET  
DUNS #: 78-646-8199  
Federal ID #: 54-1599882  
CAGE Code: 0S0H9  
FOB: Destination  
Terms: Net 30 (On Approved Credit)  
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